Guide to configuring an email account on Mozilla Thunderbird in Windows

Tutorial

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Configuring an email account on Thunderbird

This guide will allow you to configure your email address on Mozilla Thunderbird

Linkeo's business mail offer offers you the possibility of storing 10 GB of emails and the possibility of being able to send or receive emails of up to 18 MB .

This guide also applies to all versions of Microsoft Outlook, the only difference being the location of the account settings.
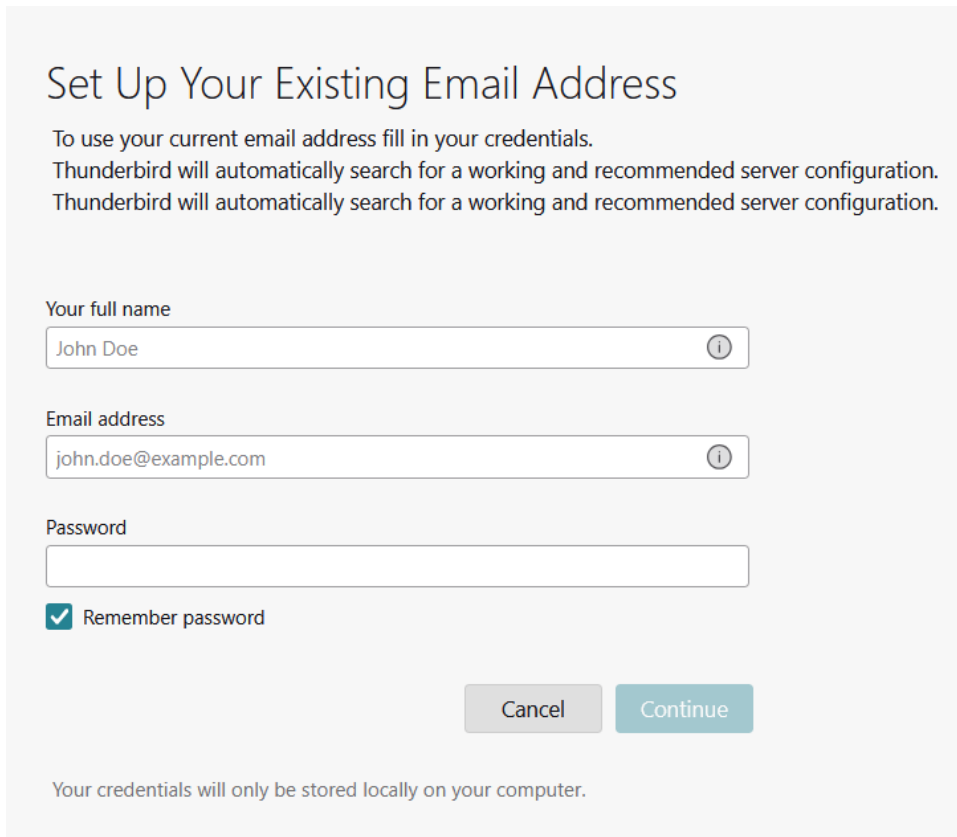
Our Customer Service team is available by phone at **1300 546 536 option 2**

or by email at **service@linkeo.com.au** if you encounter any difficulties.

Configuring an email account on Thunderbird

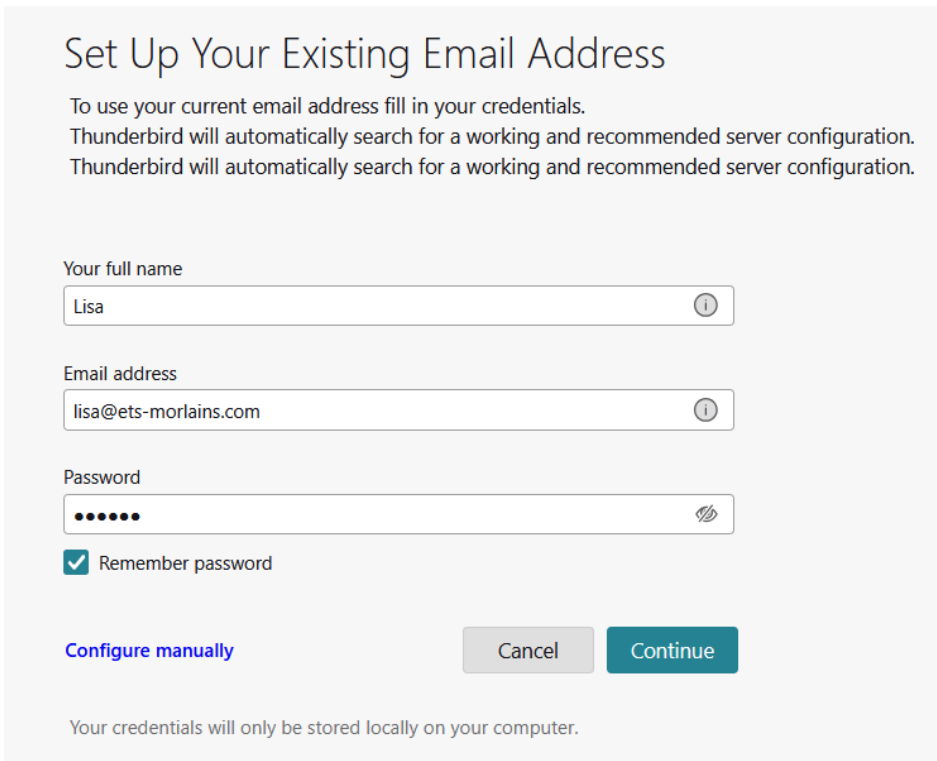## Set Up Your Existing Email Address

To use your current email address fill in your credentials.
Thunderbird will automatically search for a working and recommended server configuration.
Thunderbird will automatically search for a working and recommended server configuration.

Your full name

John Doe ⓘ

Email address

john.doe@example.com ⓘ

Password

☑ Remember password

Cancel   Continue

Your credentials will only be stored locally on your computer.

1st step

If this is the first time you are using Thunderbird on this computer, you will get this screen when the application starts.

If not, then click to the button menu then select 'Accounts settings'

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Set Up Your Existing Email Address

To use your current email address fill in your credentials.
Thunderbird will automatically search for a working and recommended server configuration.
Thunderbird will automatically search for a working and recommended server configuration.

Your full name

Lisa ⓘ

Email address

lisa@ets-morlains.com ⓘ

Password

••••••

☑ Remember password

Configure manually   Cancel   Continue

Your credentials will only be stored locally on your computer.

2nd step

Enter your names, email address and password then tick 'Remember password'

Click on the link 'Configure manually' for server settings

Configuring an email account on Thunderbird

Server settings

INCOMING SERVER

Protocol:	IMAP
Hostname:	inbox.linkeo.com
Port:	993
Connection security:	SSL/TLS
Authentication method:	Normal password
Username:	lisa@ets-morlains.com

OUTGOING SERVER

Hostname:	inbox.linkeo.com
Port:	465
Connection security:	SSL/TLS
Authentication method:	Normal password
Username:	lisa@ets-morlains.com

Advanced config

Re-test   Cancel   Done
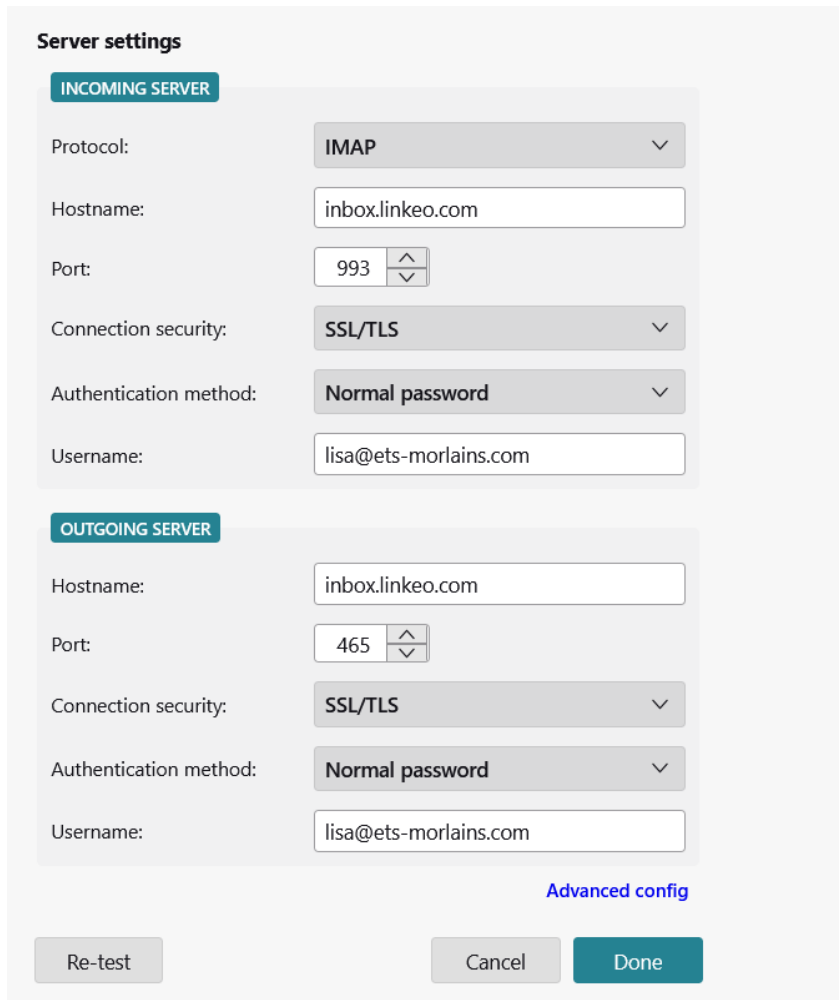
3rd step

In Server settings, Hostnames are inbox.linkeo.com and Connection security is SSL/TLS.

Ports are 993 for incoming server and 465 for the outgoing, and authentication method : Normal password

The username is your email adress.

At the bottom of the page, click on Re-test then Done

Configuring an email account on Thunderbird
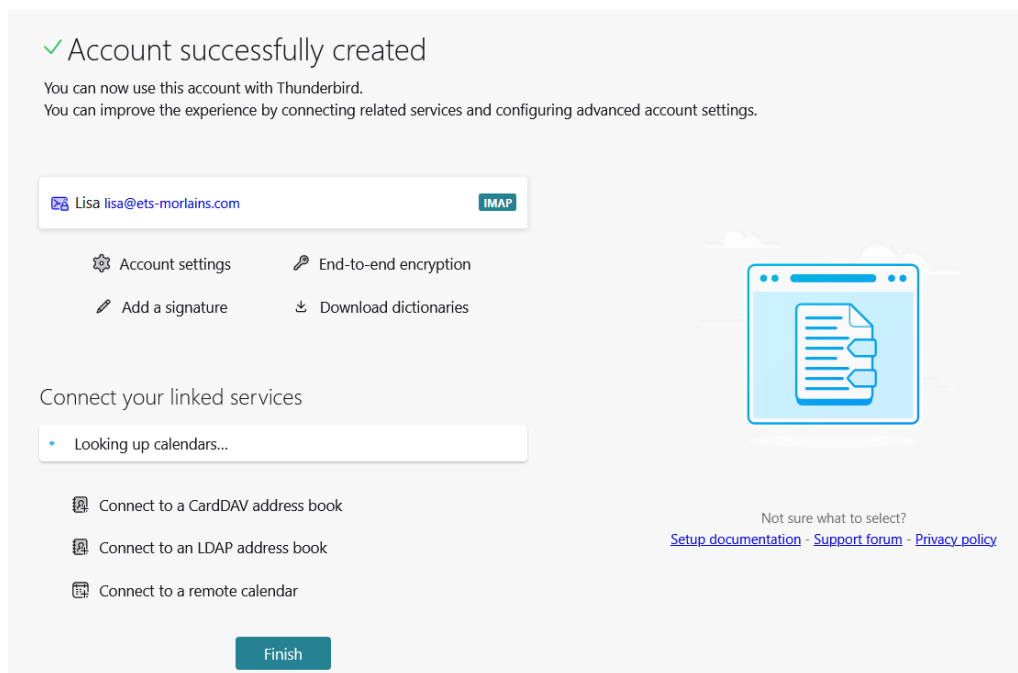
Finally

You will get this confirmation message : Account successfully created

Click on Finish

Congratulations !

You have successfully configured your
email account on Microsoft Outlook

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